



# City of Seattle

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## CIVIL SERVICE COMMISSIONS

### The Civil Service Commission

Commission Chair Amy S. Bonfrisco

Commissioner Angelique M. Davis

Commissioner Mary Wideman-Williams

### Staff

Andrea Scheele, Executive Director

Teresa Jacobs, Administrative Staff Assistant

**November 2, 2020**

## **Civil Service Commission Special Meeting\***

***Approved: November 16, 2020***

**Call to Order:** Commission Chair Amy Bonfrisco called the meeting to order at 1:11 pm. The meeting was held via WebEx per the Washington Governor's Proclamation No. 20-28.

### **In Attendance:**

Commission Chair Amy S. Bonfrisco

Commissioner Mary Wideman-Williams

Andrea Scheele, Executive Director

Teresa Chen, Assistant City Attorney

Teresa R. Jacobs, Administrative Staff Assistant

### **Not in Attendance:**

Commissioner Angelique M. Davis

### **Commission Chair Bonfrisco opened the meeting with the Land Acknowledgement:**

*The City of Seattle Civil Service Commission acknowledges that we are on the traditional land of the first people of Seattle, the Duwamish. We honor with gratitude the land, and the Duwamish people, past and present.*

**PUBLIC COMMENT:** No one signed up to speak

- 1. TRAINING SESSION RE PREHEARING CONFERENCES FOR CIVIL SERVICE COMMISSION:** The Commission held a training session for the commissioners to hold future prehearings and hearings remotely. Executive Director Scheele and staff went over processes with the commissioners and answered questions and concerns regarding remote meeting platforms. No action was taken.

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### City of Seattle Civil Service Commissions

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**2. POSSIBLE APPOINTMENT OF LENE JONES AS PRO TEM COMMISSIONER FOR AN**

**UPCOMING DISCIPLINARY APPEAL:** The commissioners discussed the possible appointment of Lenee Jones to serve as a pro tem commissioner in an upcoming disciplinary matter due to the unavailability of Commissioner Davis. Commission Chair Bonfrisco moved to appoint Lenee Jones as Commissioner Pro Tem. Commissioner Mary Wideman Williams seconded the motion. The motion was approved.

**ADJOURN:** All other business before the Commission having been considered, Commission Chair Bonfrisco adjourned the meeting at approximately 2:23 pm

Respectfully Submitted By:

/s/ Teresa R. Jacobs 11/16/2020

/s/ Amy S. Bonfrisco 11/16/2020

*Teresa R. Jacobs*      Date: 11-16-2020

Amy S. Bonfrisco      Date: 11-29-2020

Teresa R. Jacobs  
Administrative Staff Assistant

Amy S. Bonfrisco  
Commission Chair

\*Request for public records, including audio recording of meetings can be made through the City Public Records Request Center <http://www.seattle.gov/public-records>

**Signature:** *Amy Bonfrisco*  
Amy Bonfrisco (Nov 29, 2020 10:33 PST)

**Email:** AMY.BONFRISCO@SEATTLE.GOV